



**Locum Proforma Invoice (Timesheet) for Independent Contractors taxed at 25% with income code 3616 on IRP5's**

BEE Compliant  
APSO Accredited  
AHASA Membership

STORE NAME: \_\_\_\_\_  
STORE NUMBER: \_\_\_\_\_  
LOCUM NAME & ID No: \_\_\_\_\_

Fax: 086 630 2890 Marie  
086 630 6620 Oliver  
086 403 6443 Kerri

DATE	CLOCK-IN	CLOCK-OUT	LUNCH	HOURS WORKED	LOCUM SIGN	PM & SM INITIAL
<b>TOTAL HOURS WORKED</b>						

**Signatures**

Locum Name (print): \_\_\_\_\_  
Locum Signature: \_\_\_\_\_  
Pharmacy Manager Name: \_\_\_\_\_  
(please print)  
Pharmacy Mang Signature: \_\_\_\_\_

Store Manager Name: \_\_\_\_\_  
(please print)  
Store Mang Signature: \_\_\_\_\_



<b>NEW bank details only - inform consultant &amp; complete all fields</b>	
Account holder	
Bank	
Account number	
Branch	
Branch number	

**SHOULD YOUR BANKING DETAILS CHANGE PLEASE EMAIL OR FAX JORDAN HR WITH THE UPDATED DETAILS  
PLEASE ALSO CALL JORDAN HR TO ENSURE THAT WE HAVE RECEIVED YOUR REQUEST TO CHANGE YOUR BANKING DETAILS**

**NB: INCLUDE YOUR CLOCK CARD AND TIMESHEET WITH STORE STAMP FOR SUCCESSFUL & TIMEOUS PAYMENT**

**Important notice to Locum Pharmacists/Assistants/Nurses:**

JorDan HR appoints Locum Pharmacists/Assistants/Nurses/Technicians as Independent Contractors who are engaged to perform Pharmacy/Nursing related activities for JorDan HR's clients. The Locum Independent Contractor is therefore not employed by JorDan HR and will indemnify Jordan HR from any claim or harm which may arise from any negligence or deliberate act by themselves during the course of their engagement with JorDan HR and agrees thereto by way of signature above. It is imperative that the Locum Independent Contractor holds valid professional indemnity insurance to cover the contingencies / crisis that may occur during negligent dispensing/nursing.